

**BRACKNELL AND WOKINGHAM
SWIMMING CLUB**
Affiliated to ASA South East Region



THE BRACKNELL OPEN MEET 2011

21st and 22nd May 2011

**Long Course at
Aldershot Garrison Sports Centre**

Licensed – Level 1 – 1SE1040

ENTRY FORM AND INFORMATION PACK

Promoter:

Entries secretary:

Bracknell & Wokingham SC

Stuart Fillingham, 31 Anthian Close, Woodley, Berks RG5 4XA

Tel: 0118 9692269, openmeet@bwsc.org.uk

PROMOTER'S CONDITIONS AND GENERAL INFORMATION

Qualifying and Upper Limit Times

In accordance with the ASA guidelines for licensed meets, swimmers must have achieved a "Qualifying Time" to enter all events. The Qualifying Times are attached and are all short course times. All entry times must have been achieved after 1 September 2010.

Please note that the Qualifying Times shown are consideration times and it may be necessary to reject entries from swimmers that have achieved Qualifying Times to keep the meet running time within the limits imposed by the ASA. Please note however that we have designed our programme of events to ensure we can accept as many swimmers as possible. If it is necessary to restrict the number of entries, this will be done by accepting those entries with the fastest times across all age groups until the event is full (like last year, this meet will not be run on a first come first served basis).

Once the meet has closed for entries on 29 April 2011; no refunds will be made for entries withdrawn after the meet has been closed to new entrants. Refunds will usually only be made where a swimmer is rejected by the entries secretary from the meet as a consequence of the meet being over subscribed.

Entry procedure

Entries must be on the Official Entry Form enclosed with these conditions. All entries **must** be made in an electronic format where more than 6 swimmers are being entered. In this respect, please read these instructions for electronic entry and download this data file. Both are available on the BWSC web site: www.bwsc.org.uk. Any queries in connection with electronic entries should be emailed to openmeet@bwsc.org.uk. Any club entering more than 6 swimmers on a series of manual forms will only have their entries processed on receipt of a £15.00 administration charge.

All times shown on the entry forms must be achieved short course times (either actual or converted long course times). The promoter reserves the right to seek confirmation of submitted times. All times must have been achieved since 1 September 2010.

Entry forms must be returned **by 29 April 2011** to the Entries Secretary (see cover page for address). Please enclose a small sized **stamped addressed envelope** for return of any rejection fees in the event that this is necessary.

Individual entry fees of £5.00 per event must be enclosed. Remittance by cheque or postal order made payable to 'BWSC Open Meet' please. We would prefer payment to be made on a club basis. No entries will be accepted without the appropriate fees.

All entry forms must be signed by a Club Representative who, by their signature, confirms that.

- all entrants are Registered swimmers with their ASA numbers as recorded on the entry forms,
 - the swimmers have all read and understood the Promoter's Conditions and accept them,
 - all entrants are Club members and the swimmers wish to swim in the name of that Club,
 - the dates of birth declared and entry times have been checked and found to be correct,
 - all entrants' details, i.e. Name, Date of Birth and Club are the same as is recorded on their ASA Registration.
- This is necessary to facilitate the compilation of National Rankings,

The Club Representative must give a telephone contact on the entry form (and preferably an email address) so that Bracknell & Wokingham Swimming Club may make enquiries about entries if necessary.

Entries for this meet will be held on a computer and consent, as required by the Data Protection Act, to the holding of personal information on computer will be deemed to have been given by the submission of the entry. Personal data will be available for inspection during the Meet on advance application to the Promoter.

Entries will be confirmed as soon as possible after the closing date. Where it has been necessary to restrict entries a refund (payable to the club) will be sent at this time for any unaccepted entries received before the closing date.

Time Trials

We will be offering time trials where there would otherwise be empty lanes. Time trials will be swum in the appropriate seeding order (but not in the final heat) based on submitted times which must fall within the qualifying times criteria. Time trials will be initially offered to rejected swimmers on a first come first served basis, and competitors wishing to swim time trials should call the entries secretary prior to the meet or go to the Competitors' Helpdesk upon arrival at the event. There will be a charge of £7.00 per time trial swim.

Coaches' passes

Each Club is entitled to a maximum of 2 Coach Passes. Coach passes are available at £15.00 each and cover admission to poolside and a programme for each session, plus a full set of result (sent by email on request). These passes **do not include any meals**. Clubs entering more than 5 swimmers are required to purchase a coaches pass.

Meet officials

BWSC strive to provide a professionally run Open Meet and rely on the valuable contribution of Officials who volunteer their time to support us. With this in mind, we will give priority to entries from swimmers in the same session that their parent / guardian volunteer to officiate." Would you please indicate on the entry form in the space provided if your Club would be willing to provide any Officials/Time Keepers for this meet.

ASA law

The meet will be held under ASA Laws & ASA Technical Rules of Racing. No jury of appeal will be appointed.

Over the top starts will be used wherever possible. Swimmers must remain in their lane after finishing their race until the next race has started, or instructed to leave the pool by the referee. Swimmers should leave the pool promptly by the sides, so as not to interfere with the timing equipment.

Swimmers are reminded that the ASA Technical Rules of Racing no longer require a warning to be given to swimmers in the 400m Freestyle event when they have two lengths +5m to swim, and that no such signals will be given at this meet.

Awards

There will be awards for the top boy and girl in each age group, a special award for the overall top boy and girl, plus an overall top club award. All awards will be based on acquisition of the highest points total throughout the meet (8 points for first, 7 points for second, etc.). In the event of a tie the number of first places etc will decide the winner. All events will count towards each of the awards.

Programme of events

The programme of events for the meet is attached.

All events are Heat Declared Winner (HDW). Heats will be seeded from submitted entry times with slowest swimmers first. The final heat will be spearheaded. Please note that whilst we will be swimming Boys and Girls in separate events, the Promoter reserves the right to combine the first heat of the Boys event with the first heat of the Girls event into a single mixed heat. All age groups will be swum together. The age groups for awards are:

Girls and Boys: 11 and under, 12 years, 13 years, 14 years, 15 years, 16 years & over.

All events are available for all age groups. Ages are at 22 May 2011.

Please note competitors in the 11 & under age group must be at least 9 years old on 21 May 2011.

The Promoter reserves the right to amend the Programme of Events to ensure the smooth running of the Meet.

Recognition of times

This Meet has been licensed at level 1 by the ASA. Times recorded at the meet will be accepted for entry into National and District Competitions and Championships, and will be sent to the ASA for inclusion in the National Rankings.

Warm-up facilities

The Pool will be available for warm-up before the start of each session; see the summary programme for warm up timings.

Accommodation

A list of accommodation addresses in the local area may be obtained from the promoter if required.

Other conditions

Competitors in the first event of each session must report to the Stewards 10 minutes before the scheduled start time. Competitors in other events must report to the Stewards one clear event before the event in which they are swimming.

This event will be run **without** entry cards. Registration for competitors' will be situated in the entrance foyer and will be closed at the times stated. Only competitors intending to swim should register. If a competitor does register and notice of withdrawal is not given to the Competitors' Helpdesk, that competitor will be deemed to have retired from all other events at the Meet.

Any dispute related to a matter not covered in these conditions shall be determined by the Promoter.

The Promoter reserves the right to amend any of the conditions in this document to ensure the smooth running of the Meet.